



## GRANT APPLICATION

Please submit completed form with attachments to [grants@westoneducationfoundation.org](mailto:grants@westoneducationfoundation.org). Thank you!

SECTION I – APPLICANT INFORMATION	
NAME	
ORGANIZATION/SCHOOL	
POSITION	
EMAIL ADDRESS	
PREFERRED PHONE	
WEBSITE (IF ANY)	

SECTION II – PROJECT TYPE (PLEASE CHECK ONE)	
COMMUNITY GRANT (up to \$1500) _____	TEACHER CLASSROOM ENRICHMENT _____
SCHOOL-WIDE INITIATIVE _____	DISTRICT-WIDE INITIATIVE _____

SECTION III – AUTHORIZATION FOR SCHOOL-BASED PROJECTS ONLY	
CURRICULUM INSTRUCTIONAL LEADER	DATE
PRINCIPAL	DATE
ASST. SUPERINTENDENT OR SUPERINTENDENT	DATE

SECTION IV – COMMUNITY GRANTS ONLY	
THIS ORGANIZATION IS A 501(c)(3) ORGANIZATION YES _____ NO _____	

SECTION V - PROJECT DETAIL AND BUDGET (attach additional sheets as needed)	
PROJECT TITLE	
AMOUNT REQUESTED	
DESCRIPTION OF PROJECT, INCLUDING ANTICIPATED FINAL PRODUCT OR CULMINATING ACTIVITY	
PLEASE STATE THE SPECIFIC OBJECTIVES OF THE PROJECT	
IF THIS PROJECT INVOLVES THE HIRING OF AN EXPERT, PLEASE LIST QUALIFICATIONS OR LINK TO BIO	
ESTIMATE OF NUMBER OF INDIVIDUALS WHO WILL BENEFIT	
PLEASE LIST THE SPECIFIC INDIVIDUALS RESPONSIBLE FOR THIS PROJECT	
PROVIDE A DETAILED BUDGET FOR THE AMOUNT REQUESTED, INCLUDING OTHER SOURCES OF FUNDING, IF ANY	
IF APPLICABLE, PLEASE EXPLAIN THE LIKELIHOOD OF REPLICATING OR CONTINUING THIS PROGRAM AND YOUR STRATEGY FOR DOING SO	
DESCRIBE THE METHOD OR PLAN TO EVALUATE THE SUCCESS OF THE PROJECT	

Representations

I affirm that I have the requisite authority to apply for this grant. I agree that if I/my organization is the recipient of a WEF grant, I will fulfill the following obligations:

- ❖ Submission of receipts and/or proof of expenditures within 12 months of grant approval
- ❖ Submission of a Grant Report within 6 months of completion of program
- ❖ For grants over \$3000, submission of an Interim Report at the halfway point of the project
- ❖ Acknowledgment of WEF support in any publicity involving the project or initiative
- ❖ Submission of event photos to WEF for use on its website and in newsletters

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_