



GRANT APPLICATION

Please submit completed form with attachments to grants@westoneducationfoundation.org. Thank you!

SECTION I – APPLICANT INFORMATION	
NAME	
ORGANIZATION / SCHOOL	
POSITION	
EMAIL ADDRESS	
PREFERRED PHONE	
WEBSITE (IF ANY)	

SECTION II – PROJECT TYPE (PLEASE SELECT ONE)	
COMMUNITY GRANT (up to \$1500)	TEACHER CLASSROOM ENRICHMENT
SCHOOL-WIDE INITIATIVE	DISTRICT-WIDE INITIATIVE

SECTION III – AUTHORIZATION FOR SCHOOL-BASED PROJECTS ONLY	
CURRICULUM INSTRUCTIONAL LEADER	DATE
PRINCIPAL	DATE
ASST. SUPERINTENDENT OR SUPERINTENDENT (if over \$3,000)	DATE

SECTION IV – COMMUNITY GRANTS ONLY		
THIS ORGANIZATION IS A 501(c)(3) ORGANIZATION	YES	NO

SECTION V - PROJECT DETAIL AND BUDGET
(attach additional sheets as needed)

PROJECT TITLE	
AMOUNT REQUESTED	
DESCRIPTION OF PROJECT, INCLUDING ANTICIPATED FINAL PRODUCT OR CULMINATING ACTIVITY	
PLEASE STATE THE SPECIFIC OBJECTIVES OF THE PROJECT	
IF THIS PROJECT INVOLVES THE HIRING OF AN EXPERT, PLEASE LIST QUALIFICATIONS OR LINK TO BIO	
ESTIMATE OF NUMBER OF INDIVIDUALS WHO WILL BENEFIT	
PLEASE LIST THE SPECIFIC INDIVIDUALS RESPONSIBLE FOR THIS PROJECT	
PROVIDE A DETAILED BUDGET FOR THE AMOUNT REQUESTED, INCLUDING OTHER SOURCES OF FUNDING, IF ANY	
IF APPLICABLE, PLEASE EXPLAIN THE LIKELIHOOD OF REPLICATING OR CONTINUING THIS PROGRAM AND YOUR STRATEGY FOR DOING SO	
DESCRIBE THE METHOD OR PLAN TO EVALUATE THE SUCCESS OF THE PROJECT	

Representations

I represent that I have the requisite authority to apply for this grant. I understand that WEF does not provide funding for a specific project more than once. I further understand that if I am applying for a grant on behalf of a community organization, my organization may not apply for a new and different grant during the next semi-annual grant cycle but will be eligible thereafter.

I agree that if I/my organization is the recipient of a WEF grant, I will fulfill the following obligations:

- ❖ Submission of receipts and/or proof of expenditures within 12 months of grant approval
- ❖ Submission of a Grant Report within 6 months of completion of program
- ❖ For grants over \$3,000, submission of an Interim Report at the halfway point of the project
- ❖ Acknowledgment of WEF support in any publicity involving the project or initiative
- ❖ Submission of event photos to WEF for use on its website and in newsletters

Applicant Signature _____

Date _____